



भारतीय विरासत संस्थान

(विश्वविद्यालयवत, संस्कृति मंत्रालय, भारत सरकार)

INDIAN INSTITUTE OF HERITAGE

(Deemed to be University, Ministry of Culture, Government of India)
A-19, Institutional Area, Sector-62, Noida-201309, Uttar Pradesh

Date: 18.10.2024

VACANCY NOTICE

Application on plain paper giving full details of age/qualification/experience, etc. are invited by the Vice-Chancellor, Indian Institute of Heritage, for the post of Registrar as per the following details:

1. Name of the Post : Registrar
2. Number of Post : 01 (one)
3. Scale of Pay : Pay Matrix: Rs. 1,23,100/-, Level 13 as per 7th CPC, GP-8700
4. Age limit for direct recruitment : 50 years or below (Relaxable upto 5 years for SC/ST candidates)
5. **Qualification:**
 - a). Master's Degree of a recognized University.
 - b). Minimum 10 years of experience in accounts and general administration,
 - c). Person with 10 years of administrative experience and who has qualifications comparable to the post of Associate Professor (Reader) may also be considered.
6. **Method of Recruitment:**

By transfer/transfer on deputation (short term contract) failing which by direct recruitment. Transfer/Transfer on deputation (including short-term contract): Persons working in Universities and colleges in India; Central or State Museums and similar Institutes and possessing qualifications mentioned above in Column 5. (Deputation, short-term contract shall ordinarily not exceed 5 years). Persons working in Central/State Governments or other Government organizations may please submit their applications through proper channel. Applications received from such candidates directly will not be entertained.
7. **Note:**
 - i. Applications may reach the office of Vice-Chancellor within 21 days from the date of publication of this advertisement in the Employment News at Indian Institute of Heritage, A-19, Institutional Area, Sector 62, Noida, Uttar Pradesh-201309.
 - ii. Second class railway journey fare from the shortest route shall be paid to those called for the interview.

(Juhi Sadiya)
Registrar (I/c)