



# NATIONAL MUSEUM INSTITUTE

## OF HISTORY OF ART, CONSERVATION AND MUSEOLOGY

(Deemed to be University)

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### ACADEMIC GUIDELINES

Some Key highlights to be implemented, as per UGC Guidelines regarding examination and academic calendar have been mentioned below after detailed discussion with all Heads of the Departments and finally resolved, as follows:

1. A COVID-19 cell has to be constituted in every university which will be empowered to solve the issues of students related to academic calendar and examinations.

**Proposed members of the Cell as follows:**

1. Dean (Academic Affairs)
2. Registrar
3. Assistant Professor (HOA)
4. Assistant Registrar (Academic)

### 2. EXAMINATIONS

- Period of lockdown will be treated as 'deemed to be attended' by all the students/ research scholars.
  - NMI may adopt alternative and simplified modes and methods of examinations to complete the process in shorter period of time, till the present situation is improved.
  - NMI may adopt efficient and innovative modes of examinations by reducing the time from 3 hours to 2 hours, if required and depending on the nature of courses.
  - NMI may conduct Seminars/ viva voce, etc. on-line mode, as per requirement observing the guidelines of "social distancing" and keeping in view the support system available with them and ensuring fair opportunity to all students.
  - NMI may conduct semester examinations as per existing system i.e. at the end of the semester but the practical examinations (slide exams for HOA students and practical for Conservation students) may be conducted, once the next semester (Sept-December, 2020) is commenced.
  - Viva-voce or pre-submission for the Ph.D. scholars, who were supposed to submit by June, 2020, will be conducted only after starting the next semester (Sept., 2020) to maintain social distancing in the Institute.
  - Any grievances related to examinations and academic activities during COVID-19 pandemic, can be emailed to the Assistant Registrar (Academic) which will be sorted out in consultation with the Dean (AA) and Registrar.
  - In case some important classes are required by any department, that may be arranged in the end of July, 2020 only by maintaining social distancing and observing all required precautions by the students and faculty members.
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