



NATIONAL MUSEUM INSTITUTE

OF HISTORY OF ART, CONSERVATION AND MUSEOLOGY

(Deemed to be University)

Campus: A-19, Institutional Area, Sector-62, NOIDA, UP - 201309

Regd. Office: 1st Floor, National Museum, Janpath, New Delhi - 110011

Website: www.nmi.gov.in **Phone:** 0120-2975625, 2975619, 2975620

Ref. No. 27(10)/2022-NMI/

Date: 22-03-2022

TENDER NOTICE

For purchasing and installation of Photography and Videography Studio Equipment and Tools at National Museum Institute, A-19, Institutional Area, Sector-62, NOIDA, UP

National Museum Institute of History of Art, Conservation and Museology, New Delhi invites Tender under two bid systems (Technical and Financial) from reputed and registered Firm/Agency/manufacturer for purchasing and installation of **Photography and Videography Studio Equipment and Tools** at National Museum Institute, A-19, Institutional Area, Sector-62, NOIDA, UP under terms & conditions specified in the tender document.

The requirement and eligibility criteria are as follows:

- I. The bidder should have 5 year of experience of supplying such items and dealing with reputed government institutions, art colleges and organisation.
- II. The supply and installation of equipment/ tools should be done by the bidder.

The offer/bid should be prepared in two bid systems (i.e.) Technical bid and Financial bid. The technical bid should consist of all technical details along with commercial terms and conditions. Financial bid should indicate item wise price for the items mentioned in the attached list below. Technical and financial bids are to be in separate envelopes.

Other Terms and Conditions:

1. The items as indicated in the tender notice and the technical specification forming part of this tender documents are required to be supply and installed at the first floor of National Museum Institute, A-19, Institutional Area, Sector-62, NOIDA, Uttar Pradesh 201309.
2. The bidder or their representative can visit the site in National Museum Institute, Noida, and get complete information about the site and conditions at their own cost.
3. Every purchase case should be initiated on receipt of a written requirement/ requisition, with detailed specification.
4. Installation and supply to be arranged by the supplier and the same is to be done within 15 days after handing over of the site or 1 months of placing order, whichever is earlier.

Interested parties are requested to submit their tender comprising technical bid in one envelope super scribed as “**Technical Bid**” and financial bid in other envelope super scribed as “**Financial Bid**” and both envelopes in a single envelope super scribed “**Quotation for supply, installation & manufacturing of Photography and Videography Studio Equipment and Tools**” to the office of **Registrar, National Museum Institute, A-19, Institutional Area, Sector-62, NOIDA, Uttar Pradesh 201309** by date **28-03-2022, 05.00 pm**. This Institute reserves the right to accept/reject any or all tender(s) without assigning any reason/notice thereof. Last date of submission of the tender may also be mentioned on the envelope containing the tender

The Quotation/Tender Committee will open the quotations and shortlist suitable bids after assessing them on the basis of the criterion laid above. After finalizing the most suitable bid, the tender will be finalized.

The list of equipment and tools for Photography and Videography Section:

Room size: (15 x 36 Ft)

S. No.	Equipment	Company	Quantity
1.	Video Camera with lens kit	Sony alpha 7s3	01
2.	Batteries	Sony	02
3.	Tripod with flued head	manfrotto	01
4.	Recording (memory) card 128 gb	SanDisk extreme pro	02
5.	Headphones		01
6.	Cordless mike (set)	Sennheiser	01
7.	Lapel mike	Sennheiser	01
8.	Chroma with stand (green screen) set		01
9.	1280 led lights with stand	Digitek	01
10.	Babby light (halogen) with stand		03
11.	Multi-20 (halogen) with stand		01
12.	Butter paper and clips		02
13.	Electricity extension board (heavy)		03
14.	Editing suite imac i5 with 16Gb graphic card		06

Sd/-
(Dr Savita Kumari)
Registrar I/c