



NATIONAL MUSEUM INSTITUTE

OF HISTORY OF ART, CONSERVATION AND MUSEOLOGY

(Deemed to be University)

(An Autonomous Organisation Under Ministry of Culture, Government of India)

Campus: A-19, Institutional Area, Sector-62, NOIDA, UP – 201309

Regd. Office: First Floor, National Museum, Janpath, New Delhi – 110011

Telephone: 0120-2975619

Date: 17-02-2022

QUOTATION NOTICE

Sealed quotations are invited from Chartered Accountant firms having registration with the office of Comptroller and Auditor General of India to carry out the Internal Audit for the year ending 31.03.2023 in the prescribed format as attached. The CA firm should have minimum 10 years experience in the field of audit, out of which 5 years in the audit of Accounts of Central Government Autonomous organizations following the common format of Balance sheet for its Annual Accounts. The CA firm should have turnover of Rs. 20.00 lakhs or more for the last 3 financial years i.e. 2018-2019, 2019-20 & 2020-21. Self attested copies of Income Tax returns, experience proof etc. may be submitted in support of turnover.

The fees may be quoted in the annexed format. The last date for submission of sealed offers is **03-03-2022 at 04:00 PM**. The quotation may be addressed to the **Registrar, National Museum Institute of History of Art, Conservation & Museology, A-19, Institutional Area, Sector-62, NOIDA, UP – 201309** quoting the "**Quotation for the Empanelment as Internal Auditor**" on the envelop.

The National Museum Institute of History of Art, Conservation and Museology reserves the right to cancel any or all the offers received without assigning any reason thereof.

(Dr Savita Kumari)

Registrar I/c

RATE QUOTE
(On the letter head of the CA firm)

1. Name of Chartered Accountant firm:

2. (a) Postal Address:
(b) E- mail:
(c) Phone/ Mobile No.:

3. (a) Total Experience (In Years):
(b) Audit experience of Central Govt. Autonomous Organisation (In years):
(Please Provide the details of assigned work) separate sheet may be used, if required.

4. Turn Over for last 3 years
2018-19 Rs.
2019-20 Rs.
2020-21 Rs.

5. Registration No. and date (with C & AG):

6. Charges / fees per annum :

7. Any other information that may be relevant:

This is to certify that above information is correct according to our best of knowledge and belief.

Date

Signature

Membership No.
Seal of firm.