



NATIONAL MUSEUM INSTITUTE

OF HISTORY OF ART, CONSERVATION AND MUSEOLOGY
(Deemed to be University)

First Floor, National Museum Campus, Janpath, New Delhi-110011

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Telephone: 011-23062795, 23019327, 23062106

NOTICE INVITING TENDER (NIT)

Date: 01-11-2018

Sealed tenders under Two-Bid system i.e. Technical Bid and Financial Bid are invited from the reputed publishers for publishing of the book “**HAND BOOK – CONSERVATION OF IRON OBJECTS**” to be published by the Department of Conservation of this Institute.

We intend to print 300 copies as per following specifications:

Title	HAND BOOK – CONSERVATION OF IRON OBJECTS
Number of pages	135 ($\pm 3-5$) pages (approx. counted on A-4 sheets) (including illustrations) <u>plus</u> 4 color Cover Pages (4 pages)
Number of coloured plates	10 (Including Cover Page, Forward about Authors)
Paper thickness	130 gsm, matte
Tentative size of the book	A-4
Quantity	300 copies
Binding	Automated binding with 3mm board
Layout and design	By Publisher

The Tender Committee will open the Technical Bid(s) first and shortlist suitable bids after assessing them on the basis of the criterion laid down. Once this is done, then the Financial Bid(s) will be opened only for the shortlisted tenderers. Rest of the Financial Bid(s) will not be opened. After finalizing the most suitable bid, the tender will be finalized.

The criterion for the technical bids should include, among other conditions, the following:

- i) Experience in publishing Art Books for more than 15 years;
- ii) Experience in publishing Art Books with cultural institutions;
- iii) Wide marketing and distribution network;
- iv) Participation in reputed national and international book fairs;
- v) Ability to use 6 colour printing;
- vi) Facility of Automated binding with 3mm board;

1. The selected bidder is to publish the book within 6 (six) months from the issue of the letter failing which NMI may withdraw the right(s) for the publication of the book from the selected bidder;
2. A Memorandum of Understanding (MoU) shall be signed between the NMI & selected publisher for the purpose;
3. The publisher shall not only publish the books from it's sources (including financial) but also do the marketing for the sale of books and Institute will purchase a limited number of copies of the book, as per requirement, with the pre-determined maximum discount on sale price.

Interested/reputed publishers are requested to submit their tender comprising technical bid in one envelope superscribed as “**Technical Bid**” and Financial Bid in other envelope superscribed as “**Financial Bid**” and both envelopes in a single envelope superscribed **Quotation for Publishing book on “CONSERVATION OF ANCIENT BRONZES: A NOVEL APPROACH”** to the office of **Registrar, National Museum Institute, Janpath, New Delhi-110011**, latest by **08th November 2018 at 4:00 p.m.** This Institute reserves the right to accept/reject any or all tenders without assigning any reason/notice thereof. Last date of submission of the quotation/tender may also be mentioned on the envelope containing the tender. Any update in this regard shall be uploaded on the website of this Institute.

(DR PRADUMAN K. SHARMA)
REGISTRAR