

## A FRAMEWORK FOR TRANSPARENCY AUDIT

The RTI Act under section 4 provides a comprehensive framework for promoting openness in the functioning of the public authorities.

While section 4 (1) (a) provides a general guideline for record management, so that the information could be easily stored and retrained, the sub-sections b, c, and d of Sections 4 related to the organizational objects and functions. Sub-sections (b), (c) and (d) of Section 4 of the RTI Act and other related information can be grouped under six categories; namely, 1-organisation and function, 2- Budget and programmes, 3-Publicity and public interface, 4- E. governance, 5-Information as prescribed and 6. Information disclosed on own initiative.

### 1. Organisation and Function

S.No.	Item	Details of disclosed	Remarks/ Reference Points (Fully met/ partially met/ not met-Not application will be treated as fully met/ partially met)
1.1	Particulars of its organisation, functions and duties [Section 4(1) (b) (i)]	(i) Name and address of the organisation	NATIONAL MUSEUM INSTITUTE OF HISTORY OF ART, CONSERVATION AND MUSEOLOGY (DEEMED TO BE UNIVERSITY) FIRST FLOOR, NATIONAL MUSEUM, JANPATH, NEW DELHI-110011.
		(ii) Head of the organisation	DR. B.R. MANI VICE CHANCELLOR
		(iii) Vision, Mission and Key objectives	<p><b>Vision:</b> National Museum Institute constantly endeavours to be an academic centre of excellence, providing state of the art education in fields related to the Museum and Heritage sector, serving as a cultural studies research centre.</p> <p><b>Mission:</b></p> <ul style="list-style-type: none"> <li>• Provide courses at the post graduate level and doctoral level in Museology, History of Art, Conservation of cultural property and related disciplines</li> <li>• Shape interested youngsters into responsible custodians of art and cultural heritage</li> <li>• Boost the art and culture industry by path-breaking research and creating employment opportunities at various levels</li> <li>• Promote creativity and engagement in higher education</li> <li>• Introduce best practices in teaching and research</li> <li>• Network and partner with universities, museums, laboratories and libraries in India and abroad</li> </ul> <p><b>Key objectives of the Institute:-</b></p> <ul style="list-style-type: none"> <li>• To impart excellent education through degree courses at Masters and doctoral level in different branches of History of art, Museology, Conservation, etc.</li> <li>• Provide and offer facilities of fundamental research in the concerned fields of study</li> </ul>

			<ul style="list-style-type: none"> <li>• To Collaborate with other national institutions like dealing with cultural property like the National Museum, Archaeological Survey of India, Anthropological Survey of India, National Gallery of Modern Art, National Archives of India and the like in order to share and exchange the material, curatorial/technical expertise and facilities</li> <li>• To interact on a continuous basis at the national level to improve standards of teaching</li> <li>• To provide academic guidance and leadership</li> <li>• To Provide academic guidance and leadership in field of heritage, culture and museums</li> <li>• Publish such works of the Institute as may have contributed substantially to the fields of specialization</li> </ul>
		(iv) Function and Duties	<p>To carry out the objects mentioned above and for the management of the Institute, the Society shall have the following powers and functions:-</p> <ol style="list-style-type: none"> <li>i) to formulate and administer courses of study and research and to provide instruction in areas of study as the Institute deems appropriate for the advancement of learning and dissemination of knowledge in those areas;</li> <li>ii) to confer degrees upon and to grant diplomas/ certificates to persons who have satisfactorily completed approved courses of study and/ or research and have passed the examinations as may be prescribed;</li> <li>iii) to create and award honours, fellowships, scholarships, prizes and medals in recognition of merit in accordance with Rules as may be prescribed;</li> <li>iv) to undertake, in collaboration with the concerned authorities, field work in art, archaeology, archival studies, anthropology, museology and conservation of cultural property; and</li> <li>v) to develop innovative methods of examination for the award of certificates, degrees and diplomas without diluting the academic norms prescribed by the University Grants Commission from time to time;</li> <li>vi) to deposit all monies credited to the Fund in such banks or to invest in such a manner .as the Institute may, with the approval of Central Government, decide;</li> <li>vii) to draw, make, accept, endorse and discount cheques, notes or other negotiable instruments and for this purpose, to sign, execute and deliver such assurances and deeds as may be necessary for the purpose of the Institute;</li> <li>viii) to pay out of the funds belonging to the Institute or out of any particular part of such funds, the expenses incurred by the Institute from time to time including all expenses incidental to the formation of the Institute and management and administration of any of the foregoing objectives including all rents, rates, taxes and salaries of the employees;</li> <li>ix) to give pensions, gratuities or charitable aid to the staff and employees or their legal heirs;</li> <li>x) to make payment towards insurance and to form and contribute to the provident and benefit funds for employees and their dependents;</li> </ol>

		<ul style="list-style-type: none"> <li>xi) to acquire, hold and dispose of property in any manner for purposes of the Institute, provided that prior approval of the Central Government is obtained in cases of the acquisition and disposal of immovable property;</li> <li>xii) to borrow and raise monies with prior approval of the Central Government for purposes of the Institute;</li> <li>xiii) to build, construct and maintain houses, hostels or other buildings and modify the same with light, water, drainage, furniture, fittings, instruments, appliances and other things in connection with the objects of the Institute;</li> <li>xiv) to appoint the Board of Management, committees or sub-committees as it may deem fit to carry out the objects of the Institute;</li> <li>xv) to delegate any or all its powers to the Board of Management, Academic Council or to any of the committees or sub-committees constituted by it;</li> <li>xvi) to make, add, vary or amend Rules, Regulations and Bye-laws with prior approval of the Central Government for the conduct of the affairs of the Institute from time to time.</li> </ul>
		<p>(v) Organisation Chart</p>
	<p><b>Officers &amp; Staff of the Institute:</b></p> <ul style="list-style-type: none"> <li>i) Chancellor/Honorable Minister for Culture, Government of India</li> <li>ii) Vice-chancellor/Director General, National Museum</li> <li>iii) Director of the Institute</li> <li>iv) Dean of Academic Affairs</li> <li>v) Heads of the Departments</li> <li>vi) Registrar</li> <li>vii) Finance Officer</li> <li>viii) Professor (History of Art)</li> <li>ix) Professor (Conservation)</li> <li>x) Professor (Museology)</li> <li>xi) Associate Professor (Conservation)</li> <li>xii) Assistant Professor (History of Art)</li> <li>xiii) Assistant Professor (Museology)</li> <li>xiv) Assistant Registrar (Academic)</li> <li>xv) Slide Librarian</li> <li>xvi) Confidential Assistant</li> <li>xvii) Superintendent</li> <li>xviii) Senior Projectionist</li> <li>xix) Accountant</li> <li>xx) Lower Division Clerk</li> <li>xxi) Hindi Typist</li> <li>xxii) Staff Car Driver</li> <li>xxiii) MTS</li> <li>xxiv) Safaiwala-cum-farash-cum-Attendant</li> </ul>	

		(vi) Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ commissions constituted from time to time have been dealt	With a view that the students can benefit and make a career out of these advanced studies, and because of the fact that mere diplomas may not make them eligible to apply and compete for various posts in the museums, galleries and universities, it was considered appropriate to set up an Institute that could award its own M.A. and Ph.D. degrees.
1.2	Power and duties of its officers and employees [Section 4 (1) (b) (ii)]	(i) Powers and duties of officers (administration, financial and judicial)	a) Chancellor/Honøble Minister for Culture, Government of India As per Memorandum of Association of this Institute. b) Vice-chancellor- As per Memorandum of Association of this Institute. Director of the Institute ó Sanctioning authority of expenditure upto Rs.1.00 lakh <b>(Annexure-I)</b> c) Registrar- Sanctioning authority of expenditure upto Rs.50,000/- <b>(Annexure-II)</b> d) Finance Officer- Sanctioning authority of expenditure upto Rs.500/-
		e) Power and duties of other employees	a) Professor (History of Art) : Teaching, Guiding, Supervision b) Professor (Conservation) : Teaching, Guiding, Supervision c) Professor (Museology): Teaching, Guiding, Supervision d) Associate Professor (Conservation) Teaching, Guiding, Supervision e) Assistant Professor (History of Art) Teaching, Guiding, Supervision f) Assistant Professor (Museology) Teaching, Guiding, Supervision g) Assistant Registrar (Academic): All academic works h) Slide Librarian: All Library related works. i) Confidential Assistant: Maintain all confidential records j) Superintendent: All administrative works. k) Senior Projectionist: Operation of audio-video equipments, projectors l) Accountant: Accounts works m) Lower Division Clerk: Administrative works. n) Hindi Typist Administrative works. o) Staff Car Driver: Attached with the Vice Chancellor.
		f) Rules/ orders under which powers and duty are derived and	As per Memorandum of Association of this Institute.
		g) Exercised	(i) Chancellor/Honøble Minister for Culture, Government of India (ii) As per Memorandum of Association of this Institute. (iii) Vice-chancellor - As per Memorandum of Association of this Institute. (iv) Director of the Institute ó Sanctioning authority of expenditure upto Rs.1.00 lakh. (v) Registrar - Sanctioning authority of expenditure upto Rs.50,000/-. (vi) Finance Officer - Sanctioning authority of expenditure upto Rs.500/-.
		h) Work allocation	As per requirement of this Institute.

1.3	Procedure followed in decision making process [Section 4 (1) (b) (ii)]	(i) Process of decision making Identify key decision making points	Academic Points: Vice Chancellor Head of Departments Board of Studies Academic Council Board of Management Society.
		(ii) Final decision making authority	Board of Management
		(iii) Related provisions, making authority	Society of the Institute.
		(iv) Time limit for taking a decisions, if any	As per Memorandum of Association of this Institute.
		(v) Channel of supervision and accountability	As per Memorandum of Association of this Institute.
1.4	Norms for discharge of functions [Section 4 (1) (b) (iv)]	(i) Nature of functions/services offered	Provide quality education as per this Institute and UGC guidelines.
		(ii) Norms/ standards for functions/ service delivery	As per this Institute guidelines.
		(iii) Process by which these services can be accessed	Annual Inspection and result.
		(iv) Time limit for achieving the targets	End of Semester period/academic session.
		(v) Process of redress of grievance	Through Committees at our Institute level.
1.5	Rules, regulations, instructions manual and records for discharging functions [Section 4 (1) (b) (v)]	(i) Title and nature of the record/manual/ instruction.	Prospectus, Information Brochure, Manual, Memorandum of Association
		(ii) List of rules, regulations, instructions manuals and records	As per Government of India and UGC rules.
		(iii) Acts/Rules manuals etc.	Follow on NMI website.
		(iv) Transfer policy and transfer orders	Not Applicable.
1.6	Categories of documents held by the authority under its controls [Section 4 (1) (b) (vi)]	(i) Categories of documents	Personal files, Service Books, Registers, Degree, Files, Minutes, etc.
		(ii) Custodian of documents/ categories	Registrar
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4 (1) (b) (viii)]	(i) Name of Boards, Council, Committee etc.	Society Board of Management Academic Council Finance Committee
		(ii) Composition	As per Memorandum of Association
		(iii) Dates from which constituted	Society : 07.09.2015 Board of Management : 07.09.2015 Academic Council : 01.10.2015 Finance Committee : 28.09.2015
		(iv) Term/ Tenure	03 years
		(v) Powers and functions	As per Memorandum of Association

		(vi) Whether their meetings are open to the public?	No.
		(vii) Place where the minutes if open to the public are available?	N.A.
1.8	Directory of officers and employees [Section 4 (1) (b) (ix)]	(i) Name and designation	a) Dr.Mahesh Sharma, Chancellor/Honorable Minister for Culture, Government of India b) Dr. B.R. Mani, Vice-chancellor/Director General, National Museum c) Prof.(Dr.) Anupa Pande, Director/Professor & Head, Department of History of Art d) Prof. (Dr.) Manvi Seth, Dean of Academic Affairs/Professor & Head, Department of Museology e) Prof. (Dr.) Manager Singh, Professor & Head, Department of Conservation f) Dr. Praduman K. Sharma, Registrar g) Shri R. Goel, Finance Officer h) Dr. Satish C. Pandey, Associate Professor (Conservation) i) Dr. Savita Kumari, Assistant Professor (History of Art) j) Ms. Juhi Sadiya, Assistant Professor (Museology) k) Ms. V. Kalyani, Assistant Registrar (Academic) l) Ms. Pooja Sharma, Slide Librarian m) Shri Deepak Pant, Confidential Assistant n) Shri Uma Shankar, Superintendent o) Shri Bipul C. Barman, Senior Projectionist p) Shri T.S. Rawat, Accountant q) Shri Biju.T., Lower Division Clerk r) Ms. Sonia Sangwan, Hindi Typist s) Shri Sunil Kumar, Staff Car Driver t) Shri Joginder Kumar, MTS u) Ms. Lata Devi, Safaiwala-cum-farash-cum-Attendant
		v) Telephone, fax and email ID	a) <u>Chancellor</u> : Tel. : 23386765, 23384173, 23381539, fax : 23385115, email: office-hcm@gov.in b) <u>Vice Chancellor</u> : Telephone : 2301 8159, 2301 8046, fax: 23019821, email: dg.nmnd@gov.in, dgnationalmuseum11@gmail.com c) <u>Director/Pro Vice Chancellor</u> : Telephone : 2301 4476, email : hoa.nmi@gov.in, anupa.pande.nmi@gov.in d) <u>Dean/Professor &amp; Head, Department of Museology</u> : Telephone : 2379 3186, email: museology.nmi@gov.in, manvi.seth.nmi@gov.in e) <u>Professor &amp; Head, Department of Conservation</u> : Telephone : 2301 1899, 2306 2106 email: <a href="mailto:conservation.nmi@gov.in">conservation.nmi@gov.in</a> . <a href="mailto:manager.singh.nmi@gov.in">manager.singh.nmi@gov.in</a> f) <u>Registrar</u> :

			<p>Telephone: 23062795, 23011901 email: <a href="mailto:registrar.nmi@gov.in">registrar.nmi@gov.in</a>, drpradumansharma@gmail.com</p> <p>g) <u>Finance Officer:</u> Telephone: 23792251, email: fo.nmi@gov.in, <a href="mailto:ravindra.goel.nmi@gov.in">ravindra.goel.nmi@gov.in</a></p> <p>h) <u>Associate Professor (Conservation):</u> Telephone: 2301 8295, email : <a href="mailto:satish.pandey.nmi@gov.in">satish.pandey.nmi@gov.in</a></p> <p>i) <u>Assistant Professor (History of Art):</u> Telephone : 2306 2990, email: <a href="mailto:savita.kumari.nmi@gov.in">savita.kumari.nmi@gov.in</a></p> <p>j) <u>Assistant Professor (Museology):</u> Telephone: 23012988, email : <a href="mailto:juhi.sadiya.nmi@gov.in">juhi.sadiya.nmi@gov.in</a></p> <p>k) <u>Assistant Registrar (Academic) :</u> Telephone : 23792249, email: <a href="mailto:ara.nmi@gov.in">ara.nmi@gov.in</a></p> <p>l) <u>Slide Librarian:</u> Telephone : 23063058, email: <a href="mailto:library.nmi@gov.in">library.nmi@gov.in</a></p> <p>m) <u>Superintendent:</u> Telephone : 23012106, email: <a href="mailto:supdt.nmi@gov.in">supdt.nmi@gov.in</a></p>
1.9	Monthly Remuneration received by officers & employees in including system of compensation [Section 4 (1) (b) (x)]	(i) List of employees with Gross monthly remuneration	<b>Annexure-III</b> enclosed.
		(ii) System of compensation as provided in its regulations	As per CCS (CCA) Rules and UGC Regulations.
1.10	Name, designation and other particulars of public information officers	(i) Name and Designation of the public information officer (PIO),	Dr. Savita Kumari Assistant Professor (History of Art)
		(ii) Address, telephone numbers and email ID of each designated official.	Dr. Savita Kumari Assistant Professor (History of Art) Telephone : 2306 2990, email: <a href="mailto:savita.kumari.nmi@gov.in">savita.kumari.nmi@gov.in</a>
1.11	No. of employees against whom Disciplinary action has been proposed / taken [Section 4 (2) ]	No. of employees against whom disciplinary action has been	Nil.
		(i) Pending for Minor penalty or major penalty proceedings	
		(ii) Finalised for Minor penalty or major penalty proceedings	Nil.
1.12	Programmes to advance understanding of RTI [Section 26]	(i) Educational programmes	Nil.
		(ii) Efforts to encourage public authority to participate in these programmes	Nil.
		(iii) Training of CPIO/APIO	Nil.

		(iv) Update & publish guidelines on RTI by the Public Authorities concerned	Nil.
1.13	Transfer policy and transfer orders [F No. 1/6/2011-IR dt. 15.4.2013]		No.

## 2. Budget and Programme

S.no.	Item	Details	Remarks/Reference Points (Fully met/ partially met/ not met-Not application will be treated as fully met/ partially met)
2.1	Budget allocated to each agency including all plants, proposed expenditure and reports on disbursements made etc. [Section 4 (1) (b) (xi)]	(i) Total Budget for the public authority	As per <b>Annexure-IV</b> attached.
		(ii) Budget for each agency and plan & programmes	
		(iii) Proposed expenditure	
		(iv) Revised Budget for each agency, if any	
		(v) Report on disbursements made and place where the related reports are available	
2.2	Foreign and Domestic tours (F.No. 1/8/2012- IR dt. 11.9.2012)	(i) Budget	Rs.86,70,000/- (As per MoU)
		(iii) Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department. (a) Places visited (b) The period of visit (c) The number of members in the official delegation (d) Expenditure on the visit	As per <b>Annexure V</b> attached.
		(iv) Information related to procurements (a) Notice/ tender enquiries, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods /services being procured, (c) The works contracts concluded óin any such combination of the above-and (d) The rate/rates and the total amount at which such procurement or works contract is to be executed.	<a href="http://nmi.gov.in/opportunitiestender.htm">http://nmi.gov.in/opportunitiestender.htm</a>



2.3	Manner of execution of subsidy programme [Section 4(i) (b) (xii)]	(i) Name of the programme of activity	Nil.
		(ii) Objective of the programme	
		(iii) Procedure to avail benefits	
		(iv) Duration of the programme / scheme	
		(v) Physical and financial targets of the programme	
		(vi) Nature / scale of subsidy / amount allotted	
		(vii) Eligibility criteria for grant of subsidy	
		(viii) Details of beneficiaries of subsidy programme (number, profit etc)	
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]	(i) Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/ other institutions	No
		(iii) Annual accounts of all legal entities who are provided grants by public authorities	No
2.5	Particulars of recipients of concessions, permits of authorization granted by the public authority [Section 4(1) (b) (xiii)]	(i) Concessions, permits or authorizations granted by public authority	No
		(ii) For each concessions, permit or authorization granted a) Eligibility criteria b) Procedure for getting the concession/ grant and / or permits of authorizations c) Name and address of the recipients given concessions/ permits or authorization	No
2.6	-CAG & PAC paras [F. No. 1/6/2011-IR dt. 15.4.2013]	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	As per <b>Annexure-VI</b> attached.

### 3. Publicity Band Public interface

S.no.	Item	Details	Remarks/Reference Points (Fully met/ partially met/ not met-Not application will be treated as fully met/ partially met)
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of	Arrangement for consultations with or representation by the members of the public. (i) Relevant Acts, Rules, Forms and other documents which are normally accessed by	
		(ii) Arrangements for consultation with or representation by	

	<p>[Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]</p>	<p>a. Members of the public in policy formulation/ policy implementation b. Day &amp; time allotted for visitors b) Contact details of Information &amp; Facilitation Counter (IFC) to provide Public- private partnerships (PPP) (i) Details of Special Purpose Vehicle (SPV), if (ii) Detailed project reports (DPRs) (iii) Concession agreements (iv) Operation and maintenance manuals (v) Other documents generated as part of the implementation of the PPP (vi) Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government (vii) Inform Information relating to outputs and outcomes (viii) The process of the selection of the private sector party (ix) All payment made under the PPP project</p>	NIL.
3.2	<p>Are the details of policies/ decisions, which affect public, informed to them [Section 4(1) (c)]</p>	<p>Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive; (i) Policy decisions/ legislations taken in the previous one year</p>	Yes.
		(ii) Outline the Public consultation process	Yes.
		(iii) Outline the arrangement for consultation before formulation of policy	-
3.3	<p>Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]</p>	<p>Use of the most effective means of communication (i) Internet (website)</p>	Yes.
3.4	<p>Form of accessibility of information manual/ handbook [Section 4(1)(b)]</p>	<p>Information manual/handbook available in (i) Electronic format</p>	Yes.
		(ii) Printed format	Yes.
3.5	<p>Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]</p>	<p>List of materials available (i) Free of cost</p>	Yes.
		(ii) At a reasonable cost of the medium	Yes.

#### 4. E. Governance

S.no.	Item	Details	Remarks/Reference Points (Fully met/ partially met/ not met-Not application will be treated as fully met/ partially met)
4.1	Language in which Information Manual/ Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]	(i) English	English/Hindi
		(ii) Vernacular/Local Language	Nil.
4.2	When was the information Manual/Handbook last updated? [F No. 1/6/2011-IR dt 15.4.2013]	Last date of Annual updation	F.Y. 2015-16
4.3	Information available electronic form [Section 4(1)(b)(xiv)]	(i) Details of information available in electronic form	Information Booklet <a href="http://www.nmi.gov.in/downloads.html">www.nmi.gov.in/downloads.html</a>
		(ii) Name/ title of the document/record/other information	
		(iii) Location where available	Janpath, New Delhi-110011
4.4	Particulars of facilities available to citizen for obtaining information [Section 4(1)(b)(xv)]	(i) Name & location of the faculty	National Museum Institute, Janpath, New Delhi-110011.
		(ii) Details of information made available	website <a href="http://www.nmi.gov.in">www.nmi.gov.in</a>
		(iii) Working hours of the facility	08.30 hours (-) 30 minutes lunch break = 08.00 hours per day.
		(iv) Contact person & contact details (Phone, fax email)	Dr. Savita Kumari Assistant Professor (History of Art) Telephone : 2306 2990, email: <a href="mailto:savita.kumari.nmi@gov.in">savita.kumari.nmi@gov.in</a>
4.5	Such other information as may be prescribed under section 4(i) (b)(xvii)	(i) Grievance redressal mechanism	<a href="http://www.pgportal.gov.in">www.pgportal.gov.in</a> and manual.
		(ii) Details of applications received under RTI and information provided	manual, online <b>Annexure-VII</b>
		(iii) List of completed schemes/ projects/ Programmes	Available on NMI website <a href="http://www.nmi.gov.in">www.nmi.gov.in</a>
		(iv) List of schemes/ projects/ programme underway	-
		(v) Details of all contracts entered into including name of the contractor, amount of contract and period of contract	Nil.
		(vi) Annual Report	Yes.
		(vii) Frequently Asked Question (FAQs)	Yes.
		(viii) Any other information such as a) Citizen's Charter	Nil.

		b) Result Framework Document (RFD)	Follow on website : <a href="http://www.nmi.gov.in">www.nmi.gov.in</a>
		c) Six monthly reports on the	--
		d) Performance against the benchmarks set in the Citizen's Charter	Not Available.
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]	(i) Details of applications received and disposed	<b>Annexure-VII</b> enclosed.
		(ii) Details of appeals received and orders issued	03
4.7	Replies to questions asked in the parliament [Section 4(1)(d)(2)]	Details of questions asked and replies given	02

### 5. Information as may be prescribed

S.no.	Item	Details	Remarks/Reference Points (Fully met/ partially met/ not met-Not application will be treated as fully met/ partially met)
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR 17.8.2016, 1/6/2011-IR 15.4.2013]	(i) Name & details of (a) Current CPIOs & FAAs (b) Earlier CPIO & FAAs from 01.01.2015	<b>Dr. Savita Kumari</b> Assistant Professor (History of Art) Telephone : 2306 2990, email: <a href="mailto:savita.kumari.nmi@gov.in">savita.kumari.nmi@gov.in</a>
		(ii) Details of third party audit of voluntary disclosure (a) Dates of audit carried out (b) Report of the audit carried out	NA
		(iii) Appointment of Nodal Officers not below the rank of Joint Secretary/Additional HoD (a) Date of appointment (b) Name & Designation of the officers	Prof.(Dr.) Manager Singh Professor & Head Department of Conservation on 23 <sup>rd</sup> August 2017.
		(iv) Consultancy committee of key stake holders for advice on suo-motu disclosure (a) Dates from which constituted (b) Name & Designation of the officers	No
		(v) Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI (a) Dates from which constituted (b) Name & Designation of the Officers	Nil.

## 6. Information Disclosed on own Initiative

S.no.	Item	Details	Remarks/Reference Points (Fully met/ partially met/ not met-Not application will be treated as fully met/ partially met)
6.1	Item/information disclosed so that public have minimum resort to use of RTI Act to obtain information		Fully met.
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. of India)	(i) Whether STQC certification obtained and its validity. (ii) Does the website show the certificate on the Website?	Fully met.

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