



NATIONAL MUSEUM INSTITUTE

OF HISTORY OF ART, CONSERVATION AND MUSEOLOGY

(Deemed to be University)

First Floor, National Museum Campus, Janpath, New Delhi-110011

Telephone: 011-23012988, 23019327

Date: 16-03-2018

Notice Inviting Quotation

Sealed quotations are invited from the reputed firms who have past experience in preparing academically oriented documentary files, for preparation of documentary films on various elements of Intangible Cultural Heritage of Western U.P. The shooting period will be of 5-7 days under Department of Museology, National Museum Institute. The preparation of videos includes:

1. Shooting;
2. Professional Script Writing;
3. Voice over Recording;
4. Editing;
5. Final Mastering;
6. S.F.X. and graphics etc.

This Institute will reimburse the travel expenses (by air/rail), local transportation charges, food and accommodation charges.

Interested/reputed firms are requested to submit their quotation mentioning the lowest rate, terms and conditions, etc. for preparation of documentary films on various elements of Intangible Cultural Heritage of Western U.P. regions under a sealed envelope super scribed as "**Quotation for Preparation of Videos for ICH Project, Department of Museology**" to the office of **Registrar, National Museum Institute, Janpath, New Delhi-110011**, latest by **22-03-2018** at **11:00 AM**. The quotations will be opened on the same day at **12:00 Noon**. NMI reserves the right to accept/reject any or all quotations without assigning any reason/ notice thereof. Three lowest parties will be called for personal discussion for quality assessment. They will also have to present their previous work at the time of discussion before the selection committee.

(REGISTRAR)